

AmerisourceBergen

ABC order user setup form

ABC Order is the unified e-commerce platform that allows for a holistic customer service experience across the AmerisourceBergen family of companies. Users enjoy 24-hour access to order placement, order tracking, reporting and online payment management in a streamlined user experience.

First name*	Last name*	Phone number*
_____	_____	_____
Email address*	Time zone	ABC order user ID (5 to 12 characters)
_____	_____	_____

Request type

New ABC order user Update existing ABC order user

PLEASE SELECT THE FOLLOWING ROLES THAT APPLY FOR THIS USER

My orders

*Search, view orders and related documents

Receiving

*Receive, approve, process exceptions

My invoice

*Invoice management - view, pay, reprint invoices, statements, credits, run reports

Yes No

Yes No

Returns & claims

Recall return, general merchandise returns, claims

Yes No

DSCSA reporting

Live secure supply chain DSCSA data via ABC online ordering system

Yes No

Online reporting

Build, run, and schedule invoice, product and contract reports

Yes No

Report sharing

Share reports with other users

Yes No

Will this user sign your electronic Controlled Substance Orders (CSOS)? If yes, the user must have a valid DEA Digital Certificate.

Yes No

Punchout enable

Allows an order from Online Ordering System to be transferred to another 3rd party system via EDI

Yes No

Macrohelix HOLD option enabled

Allows checking and adjusting of allocations and order quantities prior to order submission.

Yes No

Schedule new user training

Yes No

Submit to: